

Minutes of the inaugural meeting (electronic) of the of the IEG Corporation held at 1700 hrs 03 August 2020.

Present	Rod Allerton	Martin Ballard	Vincent Brittain	Marco Cereste
	Les Ebdon	Mark Haydon	Ian Jackson	Tony Keeling
	Dr Mary Kiernan	Janet Meenaghan (CEO)	Gabe Manthorp	Angie Morris
	David Pennell	Rachel Nicholls (DCEO)	Steve Saffhill	Jonathan Teesdale
	Anthony Warner	Paul Wingfield		
In Attendance	Ralph Devereux (Interim Clerk)	Alison Fox (EDBD)	Louise Perry (CFO)	
Apologies	Vincent Brittain	Anne Earle	Michael Rabbett	Richard Wheeler

PART ONE

01/19 OPENING

The meeting was quorate and in accordance with Minute 104/19 (24.06.20) Ian Jackson was confirmed as Corporation Chair. **(Action 1)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

02/19 STANDING ITEMS

- a. The apologies were accepted, no notice had been received of any Member becoming ineligible to hold office and no interests were declared.
- b. There were no requests for urgent business.
- c. The Chair thanked all for attending this exciting, electronic and inaugural meeting of the Corporation, which had all gone according to plan and the Corporation could look forward to a challenging and fulfilling time ahead.
- d. The meeting process:
 - (i) each presenter would briefly outline the information in the paper followed by questions; and
 - (ii) where decisions were required each Member would indicate individually using the "Google Meet" facility, which would be visible to all members. **(Action 2)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

03/19 MERGER SHADOW BOARD (MSB)

The Part One minutes of the MSB meetings were received and noted; associated actions had been tabulated and were considered individually and all were formally endorsed. Particular note was taken of

- a. 3 April 2020, re minutes:
 - (i) 53/19e Corporation Instrument and Articles (I&A) and Standing Orders (SO) approved **(Action 3)**;
 - (ii) 63/19a Janet Meenaghan (JM) appointed Chief Executive Officer (CEO) and Stamford College Principal wef 1 August 2020; **(Action 4a)**

- (iii) 63/19a Rachel Nicholls (RN) appointed Deputy CEO (DCEO) and Peterborough College Principal wef 1 August 2020; **(Action 4b)**
- (iv) 63/19b CEO initial salary confirmed for 12 months; and **(Action 5a)**
- (v) 63/19b. DCEO salary confirmed. **(Action 5b)**
- b. 22 May 2020: re minute 83/19a: CEO & DCEO objectives approved pending review by Search and Remuneration Committee. (SRC) **(Action 6)**
- c. 24 June 2020, re minutes;
 - (i) 88/19a Committee Terms of Reference (TOR) approved; **(Action 7)**
 - (ii) 88/19c Scheme of Delegation approved; **(Action 8)**
 - (iii) 89/19c RSM appointed as External Auditors; **(Action 9)**
 - (iv) 93/19 Strategic Plan approved; and **(Action 10)**
 - (v) 94/19 Listed Policies & HAS statement approved. **(Action 11)**
 - (vi) 100/19 SPH appointments LP as CFO and AF as EDBD. **(Action 12)**
- d. 29 July 2020 (separately circulated), re minutes;
 - (i) 107/19 subcontract fees arrangements approved; **(Action 13)**
 - (ii) 110/19 Financial Plan approved; and **(Action 14)**
 - (iii) 113/19 Listed Policies approved. **(Action 15)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

04/19 CORPORATION REGISTER

The Corporation Register, including Committee memberships was discussed; the Chair had suggested appointment of initial Chairs for each Committee based on experience the process detailed in the TORs would apply from 2021.22 and that was approved. **(Action 16)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

05/19 REGULATORY DOCUMENTS

Elements of the Corporation Regulatory Documents had been closely scrutinised and recommended by the MSB and had been confirmed as approved above (03/19a), supplementary elements would be added as determined by the appropriate Committees; for example, the Codes of Conduct for Members and for Good Governance in English Colleges. The documents had been posted onto Board IQ for member's reference.

The information was received.

06/19 GOVERNOR LINKS

The Governor Link scheme, which had been working well at both colleges since January 2019 had been tailored to meet the new IEG arrangements, individual pairings, largely unchanged from the former nominations, including individual safeguarding appointees; Rod Allerton and Anne Earle for Peterborough and Stamford Colleges respectively, had been tabulated and were unanimously approved. **(Action 17)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

07/19 MEETING SCHEDULE

The meeting schedule was discussed, an additional Audit Committee meeting would be required in the near future to consider the External Audit Plan and that was noted and agreed. It may be necessary for some further adjustments as incorporation of UCP meetings was still in process. With these provisos the Plan was approved. **(Action 18)**

**The information was received and noted;
Actions had been noted. (Register at 09/19).**

08/19 URGENT BUSINESS

There had been no urgent business agreed.

09/19 ACTION REGISTER

See referenced minute for full action.		Resp	By
Action 1	01/19. Ian Jackson confirmed as Chair.	Clerk	wie
Action 2	02/19e. Meeting process agreed.	Chair	
Action 3	03/19a(i). Corporation Regulatory documents approved.	Clerk	
Action 4a	03/19a(ii). JM confirmed as CEO & Stamford Principal.	Chair	
Action 4b	03/19a (iii). RN confirmed as DCEO & Peterborough Principal.		
Action 5a	03/19a(iv). CEO initial (12 months) salary confirmed.		
Action 5b	03/19a(v). DCEO salary confirmed.		
Action 6	03/19b. CEO/DCEO objectives confirmed.		
Action 7	03/19c(i). Committee TORs confirmed.	Clerk	
Action 8	03/19c(ii). Scheme of Delegation confirmed.	SFO	
Action 9	03/19c(iii). RSM appointed as External Auditors	CEO	
Action 10	03/19c(iv). Strategic Plan confirmed.		
Action 11	03/19c(v). Policies & HAS statement confirmed.	Chair	
Action 12	03/19c(vi). SPH appointments confirmed.	EDBD	
Action 13	03/19d(i). Subcontractor arrangements confirmed.	SFO	
Action 14	03/19d(ii). Financial Plan confirmed.	CEO	
Action 15	03/19d(iii). Policies confirmed.	Clerk	
Action 16	04/19. Corporation Register confirmed.		
Action 17	06/19. Governor Links (inc Safeguarding) confirmed.		
Action 18	07/19. Meeting Schedule approved.		

Ralph Devereux (Clerk) for Ian Jackson (Chair)
Approved Minutes (Chair) for Ian Jackson (Chair) (Sep 11, 2019 10:23 AM)






IEGBoardMinsPart1RDJM

Final Audit Report

2020-09-11

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